

OFFICE OF THE DIRECTOR OF PUBLIC INSTRUCTION IN MYSORE,
BANGALORE.

Notification D. No. 56, dated 21st January 1932.

1. Applications in the accompanying form are invited from approved book-sellers and others for the Agencies for the retail sale of Departmental and Official Publications and of such other school books as are stocked for sale at the Central Book Depot. The rules and conditions governing the working of these Agencies are printed below together with a list of Agencies and Branch Depots as they stood in December 1931. Applications should be forwarded to the Curator, Government Central Book Depot, Bangalore, not later than the 15th February 1932, through the District Educational Officer of the District in which the Agency is to be established.

2. The following Departmental Publications will not be stocked in the Depot for sale; they will be printed, stocked and sold by the Bangalore Printing and Publishing Company, Mysore Road, Bangalore :—

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| <p>1 Balabodhe, Part I.
2 Do Part II.
3 Kannada Reader, No. I.
4 Do No. II.
5 Do No. III.</p> | <p>6 Kannada Reader, No. IV.
7 Hindudesada Charitre, Part I.
8 Do Part II.
9 Geography of the World, Part I.
10 Child's Geography.</p> |
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3. Existing agents should intimate before the 20th February 1932, direct to the Curator, their intention to continue the agency for at least another year. They must renew their agreements as the new agents do or fresh bonds have to be executed on or before the 15th April 1932. Unless this is done, their agencies will not be continued for the next year.

4. Intending applicants will note that the privilege of corresponding "On Service Unpaid" is limited to the correspondence between the Government Central Book Depot and the agents pertaining to the monthly cash accounts which the latter have to send to the former under the terms of the agency. The packets of books will be delivered free to the agents at the nearest railway station, the transit and packing charges being met by the Curator, Government Central Book Depot.

FORM OF APPLICATION.

To

The Curator,

Government Central Book Depot,

Fort, Bangalore City.

Through :—

The District Educational Officer,

.....District,

Sir,

I tender herewith an application for the agency for the retail sale of departmental publications and books. I have read the rules of the agency and shall abide by them.

.....
Signature.

N.B.—(To be submitted to the District Educational Officer, on or before the 15th February 1932).

1 Name of Applicant, (Individual, Firm, Society or Company).	
2 Town and Street in which the depot will be established.	
3 Hours of Business	

4. Other line or lines of business undertaken by the applicant or his occupation.	
5. Name of Partners, Manager, Directors or Secretary.	
6. Name and designation of the person authorised to act on behalf of or in the absence of the applicant.	
7. Applicant's and Agent's specimen signature. (Three copies should be given on a separate sheet of paper).	
8. Public or Semi-Public Office, if any which the applicant or any of the partners may be holding.	
9. Is the applicant willing to offer cash security (<i>Vide</i> 2 under III).	
10. If approved by Government or recognised by the Director of Public Instruction as a book-seller, the No. and date of Government Order or of Director of Public Instruction's letter intimating the approval.	
11. Description of certificate or certificates from the local authorities as to <i>bona fides</i> of the agents to be enclosed.	
12. The District Educational Officer's opinion with dates of receipt and despatch.	
13. Curator's opinion with dates and references of receipt and despatch.	
14. Orders of the Director of Public Instruction.	

II. (1) Agreement form to be executed in duplicate each on a ten annas general stamp paper.

N.B.—(The name of the applicant, that of the signatory to the Agreement Bond and that of the depositor or endorsee must all be one and the same).

An agreement in duplicate made this..... day of..... one thousand nine hundred and thirty-two between the Director of Public Instruction in Mysore or the Deputy Director of Public Instruction in Mysore, Bangalore, on behalf of the Government of Mysore, (hereinafter called the Principal) of the one part, and..... (hereinafter called the agent) of the other part.

Whereby it is agreed as follows.—

I. The Agent is hereby appointed the retail seller at..... for the term of one year, from the 1st May 1932, (but determinable as hereinafter mentioned)

of such Departmental Text-Books and other-educational publications as may be published or issued for sale by the Principal from time to time.

2. The Principal will supply the agent on the indent of the agent, the said books and publications and deliver the same in such quantities not exceeding at one time Rs..... in value, which the necessary directions and in every way ready for sale.

3. The Principal will, from time to time, furnish the agent, in writing, with particulars of the price at which the books and publications entrusted to him may be sold by him and the agent shall not sell at prices other than those fixed by the Principal.

4. The Agent shall place on the premises where he carries on the agency business hereby constituted, not only a sign board but also a price list notifying to the public as conspicuously as possible, the price of the books and publication he is hereby authorised to sell, and the Agent shall make proper and sufficient arrangements for the sale of the said books and publications at all reasonable and convenient hours of business.

5. The Agent will be given credit to the maximum extent of rupees.....and he shall furnish a security to the extent of the credit allowed to him. The particulars of the security furnished are as noted here below :—

(1) Deposit in the Government Savings Bank *vide* Pass Book No.....dated.....
.....issued by the.....Treasury at.....

(2) Bond noted below :—

No.....	Description.....	Rate of interest.....
	Face value.	

6. The Agent will be supplied with the books and publication to the extent of the credit above specified and until sold and accounted for, they shall remain in the hands of the Agents as the property of the Principal. The Agent may, however, return to the Government Central Book Depot, Bangalore, such books and publications as remain unsold, at any time before the expiry of three months from the date of issue provided they are, at the time of the return, in good saleable condition. In the event of such returns, being accepted credit shall be given for the prices thereof. In case they are not returned within the prescribed three month's time or permission obtained from the Curator to retain them for a further period of three months, they will be considered to have been sold to the Agent, and no refund will be given on them. The books so returned should not bear the stamp of the Agent or of the Firm. The Agent shall open the Agency within three weeks from the date of the communication of his appointment as Agent; otherwise the Agency sanctioned in his favour will be cancelled.

7. The Agent shall not give credit to any person except at his own personal risk.

8. The Agent will be allowed a commission of 15 per cent upon the price of all the Educational Department Publications sold by him on behalf of the Principal.

9. Books indented for by the Agent shall always be sent by Railway to the nearest railway station, free of cost, and the Principal will not be liable to bear the whole or any part of the office expenses of the Agent, which term shall include the rent of premises, wages of clerks and servants, cost of stationery and other expenses that may be incurred in procuring of purchases.

10. The Agent shall pay at or before the end of each month all moneys received by him in the course of the Agency business into the Treasury, to the credit of the Principal after deducting the commission payable to him as hereinbefore mentioned. The Treasury Receipts for such payments shall be forwarded before the 5th of the month following, to the Curator of the Government Central Book Depot, Bangalore, with a statement of cash and sale accounts of the previous month as per form to be obtained from the Depot.

11. The Agent will keep a true account of all such books and publications as the Principal shall from time to time, deliver or consign to him or that may come into his hands, and of all sales and all moneys which shall have been received by him or come to his hands for and on account of the same, and he shall every month transmit a copy of such account to the Curator, Government Central Book Depot, Bangalore. All the books, accounts and other writings relating to the matters aforesaid shall at all reasonable time be open to the Inspection of the Principal or any person or persons appointed by him in this behalf.

12. This Agency shall, *ipso facto*, determine (save as far as concerns the rights and remedies of the Principal) upon the commission by the Agent of any grave irregularity or fraud on the Principal in connection herewith, or upon his failing to carry on any stipulation contained in this agreement, and in the case of breach or non-performance or of neglect to observe the same, the Agent shall forfeit to the Principal, the whole of his Security Deposit, or such portion thereof as may be deemed necessary in his direction owing to the inconvenience caused to the Public.

13. Either of the parties hereto may give to the other, three calendar months notice in writing of his intention to determine this agreement and on the expiration of such period

this agreement shall be wholly determined. In case the Principal is satisfied that the closure of the Agency on the Agent's application in the middle of the year or his inactivity preceding his desire to terminate it is likely to cause serious inconvenience to the purchasing public he may levy from the Agent a fine not exceeding Rs. 50.

In witness whereof the parties hereto have hereunto affixed their signatures the day and year first above written.

In the presence of witnesses.

1.....
2.....

Principal.

Signed before me.



Agent.

- (1) Magistrate or
- (2) District Educational Officer or
- (3) (a) Assistant Inspector of Education and (b) a respectable witness of the place.

N.B.—(The Agents for the sale of the above publications may sign their bonds before a Magistrate or the District Educational Officer or an Assistant Inspector in the District and a respectable witness of the place and send the same to the Curator, Government Central Book Depot, Bangalore, by registered post.)

- (2) Form of letter to be addressed to the Treasury Officer with whom the security amount is to be deposited, if a cash deposit is made.

To

The Officer-in-charge of the District or Taluk or the State Huzur Treasury,

at.....

Sir,

I have the honour to appraise you that I have authorised the Director of Public Instruction in Mysore to treat the sum of Rs. deposited by me in the Savings Bank at your treasury as per Pass Book No. dated as security to Government on behalf of myself for selling the Educational Department Text-Books. I agree that the same will not be payable to me until I shall produce to you the express written sanction of the Director of Public Instruction for the release of the security. I have also agreed not to object to the payment by you of the whole or part of this Deposit to such Director of Public Instruction upon his claiming it, and not to make any claim for interest from the date on which the interest has ceased to secure owing to the payment of the principal to such Director of Public Instruction or from the date on which such Director of Public Instruction shall have revoked the authority to your Treasury to pay me the interest.

I have the honour to be,

Sir,

Your most obedient servant,

Place.....

Date.....

Signature of the Depositor and his designation.

III. Other information of use to Agents:—

The credit limits for Agents will ordinarily be as follows:—

	Rs.
(i) For Agents of District Headquarters	500
(ii) Do Taluk do	250
(iii) Do Hobli and other village Headquarters	100

- (iv) (a) Agents at places other than Taluk or District Headquarters may apply to the Director of Public Instruction for the increase of the credit limit to Rs. 250, if they so desire. (b) Agents at District and Taluk Headquarters are permitted to have their Security amounts reduced by one-half, if they so desire, consequent on the transfer of the sale of the ten departmental publications to the Bangalore Press.

- (v) Agents at District Headquarters are permitted to take up the Agency for the sale of official publications also on the same security deposit which they have offered for sale of Departmental publications.

2. The accounts are to be closed at the end of every month and copies submitted to the Curator by the 5th of the next month. Failure to submit the accounts in time may cause the next indent to be withheld and if the account is not sent within the end of the next month, steps may be taken to determine the Agency.

3. At least three clear working days must be provided from the date of the receipt of the indent at the Central Depot to the date of its despatch therefrom. No more than two indents may be sent in a week and indents received on and after the 26th of the month will be attended to on and after the 1st of the next month, on account of the test checking of stock during the interval.

4. The privilege of corresponding on "Service Unpaid" is restricted to the correspondence between the Agents and the Curator, Government Central Book Depot, Bangalore, pertaining to the monthly accounts which the former have to furnish to the latter under the terms of the Agency.

5. Half-yearly lists of the departmental publications and books stocked for sale at the Government Central Book Depot, Bangalore, will be published and supplied free of cost to the Agents for the sale of departmental publications. New arrivals at the Government Central Book Depot, Bangalore, will be published from time to time in the *Mysore Gazette*. Indents for Educational books other than those in the list and those published in the *Gazette* will be ignored.

6. If an agent wishes to have his Agency terminated within the year, he may obtain permission to do so from the Director of Public Instruction in Mysore, Bangalore, through the Curator, Government Central Book Depot, Bangalore, three months before-hand. On receipt of a favourable reply, the agent may return all the books in stock with him without contravening any clause or the Agreement, together with a Treasury Receipt for the value of books he may have sold since his last account was made up. Such of the books as are in a saleable condition and sent to him from the Government Central Book Depot within the last three months or those that have been permitted by the Curator in writing to be retained for a further period will be accepted and credit given.

7. Agencies will be inspected at least once a year by the officers noted below in the course of their inspection tour. Facilities must be afforded by the Agents for inspection at all times as per agreement:—

(i) Agencies with a stock limit of Rs. 250 and above by the District Educational Officers or by the Assistant Inspectors at the former's request.

(ii) Agencies with a stock limit of Rs. 100 by the Assistant Inspectors of Education of the Range.

8. While remitting the sale proceeds to the Treasury by means of the prescribed printed challans, the following Head of Credit should be invariably noted and the name of the Treasury mentioned:—

(1) *For Educational Departmental Publications.*

"XXVI Education, 13 Miscellaneous, II Book Depot. 3 Books and Maps".

(2) *For Government Official Publications.*

"XII Stationery and Printing, 2 Gazette and other publications."

9. The calculation of commission taken at various rates should be worked out in all detail and shown in the statement of account or on a separate sheet paper or on forms to be obtained from the Curator, Government Central Book Depot, Bangalore.

10. LIST OF AGENCIES AND BRANCH BOOK DEPOTS AS IN DECEMBER 1931.

Place	Name of Agent	Branch Book Depots
BANGALORE DISTRICT.		
1 Bangalore City	The Secretary, the Bangalore Printing and Publishing Co., (Official Publications also).	
2 Do Chikpet	Mr. T N Srinivasa Setty, (Official Publications also).	
3 Do Seshadripuram.	„ B Narayana Iyengar	
4 Do Malleswaram.	Messrs. Srinivas & Sons	1 Anekal
5 Bidadi	Mr. G Revanna	2 Sarjapur (Anekal Taluk)
6 Channapatna	„ S Krishnaswamy	3 Tubagere (Dodballapur Taluk.)
7 Devanahalli	„ C Narayana Rao	
8 Dodballapur	„ D Kongadiappa	4 Yelahanka, (Bangalore Taluk.)
9 Do	„ Rumaie Papanna	

Place	Name of Agent	Branch Book Depôts
BANGALORE DISTRICT— <i>concl'd.</i>		
10 Kadanur Dodballapur Taluk.	Mr. N Achuta Rao	5 Kankanhalli
11 Hoskote	" J V Puttarudrappa	6 Magadi
12 Nelamangala	" B Siddakrishnasetty	7 Government Urdu
13 Tyamagondlu	" P V Mannarkrishnasetty	Model Middle School,
14 Sulibele (Hoskote Taluk).	" T Channaveeradevarappa	Stiltanpet, Bangalore City.
KOLAR DISTRICT.		
1 Bagepalli	Mr. B Krishna Rao	1 Gudibanda
2 Bowringpet	" M Subba Sastry	2 Malur
3 Chintamani	" V Krishna Sastry	3 Masti (Malur Taluk)
4 Manchenahalli (Gorihidnur Taluk).	" K R Venkataramaiya	4 Srinivasapur
5 Chikballapur	" S V Krishna Murthy Rao	5 Kyalanur (Kolar Taluk).
6 Mulbagal	" M S Krishna Murty	6 Kolar
MYSORE DISTRICT.		
1 Chamrajnagar	Mr. C Venkataramana Sastry	1 Hunsur
2 French-Rocks	" K Venkata Rao	2 Periyapatna
3 Gundlupet	" S Ranganna	3 Saragur, Heggad-
4 Mysore	Messrs. H. Venkataramaiya & Sons	devankote Taluk.
	(Official publications also).	
5 Do	Mr. R Krishnasetty	4 Krishnarajpet
6 Do	Messrs. K V Ramsetty & Company	
	(Official publications also).	
7 Do	Mr. A P P Setty	5 Krishnarajasagara S. Bank.
8 Malvalli	" M Krishnamurty	6 Melkote
9 Mandya	" K Nanjundaswamy Setty	7 T.-Narasipur
10 Maddur	" S Venkataramaiya	8 Yelandur
11 Yedatore	" Y Venkatachalasetty	9 Akkihebbal Krishna-
12 Mirle	" D K Channasetty	rajpet Taluk.
13 Nanjangud	" M Ramachandra Rao	10 Bellur Nagamangala Taluk.
14 Halagur, Malvalli Taluk.	" T Gundajois	
15 Kuderu, Chamaraj-nagar Taluk.	" Muddabasappa	11 Keragodu, Mandya Taluk.
16 Besagarahalli, Mandya Taluk.	" Basavarajaiya	12 Bettadapura Hunsur Taluk.
17 Nagamangala	" S Venkatasetty	13 Saligrama, Yedatore Taluk.
18 Kikkeri, Krishnaraj-pet Taluk.	Messrs. N Subbaraya & Sons	14 Kodiyala, Seringa-patam Taluk.
TUMKUR DISTRICT.		
1 Madhugiri	Mr. E V Subbarayasetty	1 Chiknayakanhalli
2 Kodigenahalli	" K Krishnamurty	2 Nittur, Gubbi Taluk
3 Sira	" A Dasappa	3 Amrutur, Kunigal Taluk.
4 Tiptur	Messrs. K Gundappa & Sons.	
5 Honnadike, Tumkur Taluk.	Mr. H C Guruviraradhya	4 Kortagere
6 Tovinkere	" V Gubbanna	5 Pavagada
7 Kadaba, Gubbi Taluk	" Dhanaval Subbaiya Setty	6 Turuvekere
		7 Kunigal
		8 Tumkur
		9 Mugunaikanakote, Gubbi Taluk.
		10 Hoskote, Pavagada Taluk.
		11 Huliya
		12 Huliyaudurga Kunigal Taluk.
		13 Nonvinkere, Tiptur Taluk.
		14 Settikere Chiknaya-
		kanhalli Taluk

Place	Name of Agent	Branch Book Depots
HASSAN DISTRICT.		
1 Banavar	Mr. P V Ramaiy Setty	
2 Hassan	" H Sivaramaiya, (Official publications also.)	
3 Hole-Narsipur	" N Janardanasetty	
4 Do	Messrs. Subbarayasetty & Sons	1 Kanakatte, Arsikere Taluk.
5 Arkalgud	Mr. M S Chandrappa	2 Belur
6 Do	" M N Naganna	3 Gorur, Hassan Taluk
7 Konanur, Arkalgud Taluk.	" P Bhyarasetty	
8 Basavapatna, Arkalgud Taluk.	" Goravaiyasetty	4 Sukravarasante, Saklespur Taluk.
9 Channarayapatna	" C R Subramanyam	5 Arsikere
10 Hirisave, Channarayapatna Taluk.	" H Santaveeraiya	6 Alur
KADUR DISTRICT.		
1 Chikmagalur	Mr. H K L Narasima Iyengar, (Official publications also.)	1 Sakrepatna
2 Kadur	" K L Viswanathan	2 Koppa
3 Tarikere	" T M Sabjusb	3 Mudigere
		4 Narasimharajpur
		5 Sringeri
		6 Kalasapur, Chikmagalur Taluk.
		7 Sivane, Tarikere Taluk
		8 Ajjampur do
		9 Birur
CHITALDRUG DISTRICT.		
1 Chitaldrug	Messrs. B Garudachar & Sons	1 Molakalmuru
2 Do	Mr. Venkataramanasetty	2 Ramagiri, Holalkere Taluk.
3 Do	" A Mallaiya, (Official publications also.)	3 Lokikere, Davangere Taluk.
4 Challakere	" K H Krishna Rao & Bros.	4 Kalledevarapura, Jagalur Taluk.
5 Davangere	Messrs. Bhogaiyasetty & Bros.	
6 Do	Mr. M Veerappa	
7 Do	" S Chandrasekhara Dikshit	
8 Hiriur	" H Siddaramasetty	
9 Holalkere	" A S Ramasetty	
10 Chikavanahalli, Chitaldrug Taluk.	" Y Surappa	
11 Chikjajur, Holalkere Taluk.	" A K Anantasetty	
12 Harihar	" G Gurulingappa	
13 Jagalur	" D Shama Rao	
14 Hosadurga	" S Siddaramaiyasetty	
15 Bilichodu, Jagalur Taluk.	" H J Nagakumarappa	
16 Mayakonda, Davangere Taluk.	" M Srikantaiya	
SHIMOGA DISTRICT.		
1 Channagiri	Messrs. H S Thimmappa & Sons	1 Holehonnur
2 Honnali	Mr. Mudlagiriachar	2 Anavatti
3 Nyamati	" N D Sekharappa	3 Harnahalli, Kumsi Sub-Taluk.
4 Kallurkatte	" Lingoappa	4 Sagar
5 Shimoga	" D L Seshappasetty, (Official publications also.)	
6 Do	Messrs. Shamaiya & Sons, (Official publications also.)	5 Kotehal, Channagiri Taluk.
7 Do	Mr. M K Kelkar, (Official publications also.)	6 Tirthahalli
8 Bhadravati	" Kasbekar of Messrs. Sri Krishna Trading Agency.	7 Santebennur, Channagiri Taluk.
9 Shikarpur	Messrs. Rudrasastry & Bros.	8 Agumbe, Tirthahalli Taluk.
10 Shiralkoppa	Mr. B Seshappa Naik	
11 Nagar	" K Gururajachar	